

RICEWOOD MUNICIPAL UTILITY DISTRICT
Minutes of Meeting of Board of Directors
August 19, 2025

The Board of Directors (the "Board") of Ricewood Municipal Utility District (the "District") met in regular session, open to the public on August 19, 2025, at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, in accordance with the duly posted notice of meeting thereof, and the roll was called of the duly constituted members of said Board of Directors, as follows:

Stephen Marcum, President
Elaine Mundy, Vice President
Carrie Prudhomme, Secretary
Shelli Flores, Assistant Secretary
Nick Nicoletti, Assistant Secretary

all of whom were present, thus constituting a quorum.

Also attending the meeting were: Jessica Preston of Municipal Accounts & Consulting, L.P. ("MAC"); Mirna Bonilla-Odums of Inframark, LLC ("Inframark"); Ryan Vogler of Vogler & Spencer Engineering ("VSE"); Lucian Landreville of Equi-Tax, Inc. ("Equi-Tax"); Dee Russell of Touchstone District Services, LLC ("Touchstone"); Michael Murr of Murr Incorporated ("MI") and Park Rangers, LLC ("PR"); Michelle Kincer of Storm Water Solutions, LLC ("SWS"); John Deboben of Windstone Development, Ltd.; and Rick Barker and Katherine Edwards of Schwartz, Page & Harding, L.L.P. ("SPH").

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

PUBLIC COMMENTS

The Board next considered comments from the public. Mr. Deboben discussed with the Board the development of the 4.5 acre tract. He reminded the Board that he will need VSE to provide a cost estimate for a new booster pump to serve the apartment complex. Mr. Deboben also reminded that he was contacted by a potential commercial owner interested in the adjacent tract located on the corner of Fry Road and Clay Road regarding water service from private water lines which cross his property. He stated that he is working with the District's attorney and engineer regarding a viable solution regarding this matter. It was noted that no Board action was required regarding this matter at this time.

MINUTES

The Board next considered approval of the minutes of its meeting held on July 15, 2025. After discussion, Director Marcum moved that such minutes be approved, as written. Director Flores seconded said motion, which carried unanimously.

BOOKKEEPER'S REPORT

Ms. Preston next presented and reviewed with the Board the Bookkeeper's Report, dated August 19, 2025, a copy of which is included under **Exhibit A**. She noted that check no. 13292 to Park Rangers, LLC was re-issued due to check being lost in the mail. After discussion, it was moved by Director Prudhomme that the Bookkeeper's Report be approved, and that the disbursements identified therein be approved for payment. Director Flores seconded the motion, which carried unanimously.

Ms. Preston then presented the Quarterly Investment Inventory Report for the period ending June 30, 2025, a copy of which is included with **Exhibit A**. After discussion, Director Prudhomme moved that the Quarterly Investment Inventory Report be approved, as presented, and that the Investment Officer for the District be authorized to execute same on behalf of the Board and the District. Director Flores seconded the motion, which carried unanimously.

TAX ASSESSOR-COLLECTOR'S REPORT

Mr. Landreville presented to and reviewed with the Board the Tax Assessor-Collector's Report for the month of July 2025, a copy of which is attached hereto as **Exhibit B**. After discussion on the matter, Director Mundy moved that the Board approve the Tax Assessor-Collector's Report and authorize payment of the disbursements identified therein from the District's tax account. Director Nicoletti seconded said motion, which carried unanimously.

SALES AND USE TAX ADMINISTRATION REPORT BY SALES REVENUE INC

The Board deferred consideration of a Sales and Use Tax Administration Report, after noting that no report had been received for the current period. Mr. Barker reminded the Board that said reports are now provided on a quarterly basis and that a report was not expected for consideration at today's meeting.

2025 TAX RATE RECOMMENDATION

The Board deferred consideration of a 2025 tax rate recommendation until its next Board meeting, pending certification of the tax rolls by Harris Central Appraisal District.

DELINQUENT TAX REPORT

Mr. Barker next reviewed with the Board a Delinquent Tax Report from the District's delinquent tax collection attorney, Ted A. Cox, P.C. ("Cox"), dated August 13, 2025, a copy of which is attached hereto as **Exhibit C**. Mr. Landreville reported that Cox has requested that three Personal Property accounts totaling \$596.53, be moved to the uncollectible roll. After discussion, Director Prudhomme moved to authorize Cox to move the three Personal Property accounts totaling \$596.53, to the uncollectible roll. Director Marcum seconded said motion, which unanimously carried.

LANDSCAPE MANAGEMENT REPORT

Mr. Murr next presented to and reviewed with the Board District's Landscape Management Report for the month of August 2025, a copy of which is attached hereto as **Exhibit D**. The Board concurred that no action was required at this time.

ENGINEER'S REPORT

Mr. Vogler next presented to and reviewed with the Board an Engineer's Report dated August 19, 2025, regarding the status of pending construction projects, a copy of which is attached hereto as **Exhibit E**. After discussion, it was moved by Director Prudhomme, seconded by Director Mundy, and unanimously carried that the Engineering Report and all action items listed therein, be approved, including approval for the award of bid to Amar Contractors, LLC in the amount of \$205,677.50 for Sanitary Sewer Rehabilitation Phase II - Westfield Sections 4, 6 and 7.

Mr. Vogler next presented to and discussed with the Board correspondence(s) from CenterPoint regarding potential streetlight(s) on Fry Road, copies of which are included with **Exhibit E**. He advised that the cost of a streetlight would be \$24,009.00, plus monthly maintenance costs. After discussion, Director Nicoletti moved to approve the seven streetlights at a cost of \$24,009.00, plus monthly maintenance costs. Director Mundy seconded said motion, which carried by a vote of three (3) in favor, two (2) opposed, with Directors Nicoletti, Mundy and Marcum voting aye, and Directors Prudhomme and Flores opposed.

STATUS OF DEVELOPMENT OF THE APPROXIMATELY 4.5-ACRE TRACT OF LAND LOCATED WITHIN THE DISTRICT

Mr. Barker advised that he had no additional information to discuss that wasn't covered under the engineer's report regarding proposed development of a 4.5 acre tract located within the District.

STORM WATER MANAGEMENT PROGRAM REPORT

Ms. Kincer next presented to and reviewed with the Board the Storm Water Management Program Report prepared by Storm Water Solutions, LP dated August 2025, a copy of which is attached hereto as **Exhibit F**. She noted page 6 of her report that trash was dumped in the District's pond. She advised that that SWS will remove the trash at a cost of approximately \$1,125. She further advised that the District's current Master Service Agreement ("MSA") nor the Annual Maintenance includes an hourly rate charge. Mr. Barker recommend that the District amend the Annual Maintenance to the MSA to include an "as needed" hourly rate item and for the District to approve a pre-authorization of such work items up to 15 hours. After discussion, Director Marcum moved to (i) authorize SWS to remove the trash in the pond at a cost of approximately \$1,125, and (ii) to authorize SWS to amend the Annual Maintenance to include an "as needed" hourly rate and to approve a pre-authorization for SWS to perform work under such hourly rate up to 15 hours, both to be considered for approval at the next month. Director Prudhomme seconded said motion, which unanimously carried.

DISCUSSION OF OPERATIONS ADVISORY COMMITTEE MEETING FOR THE JOINT WASTEWATER TREATMENT PLANT ("WWTP")

Director Marcum updated the Board regarding the Operations Advisory Committee.

OPERATIONS REPORT

Ms. Bonilla-Odums next presented to and reviewed with the Board the Operations Report dated August 19, 2025, a copy of which is attached hereto as **Exhibit G**. It was noted that no action was required at this time.

CONSIDER APPROVAL OF THE OPERATOR'S CHANGE IN ELECTRONIC PAYMENT PROGRAM VENDORS

Ms. Bonilla-Odums advised the Board that Inframark will be changing the vendors for its electronic payment program (currently T-Tech, Inc. for electronic check payments and Global Payments Direct, Inc. et. al. (collectively, "GPD") for credit card payments) to JP Morgan Chase Bank, N.A. through its subsidiary Paymentech, LLC (collectively, "Paymentech"). She noted that as part of this process the District's current agreements with T-Tech Inc. and GPD will be terminated, a new Merchant Services Processing Agreement will be entered into with Paymentech and an Addendum to Professional Services Agreement (the "Addendum") will be entered into between Inframark and the District, whereby Inframark will assume certain District obligations under the program and responsibility for the program's compliance with applicable rules and regulations. Mr. Barker stated that SPH has reviewed the form of the Merchant Services Processing Agreement, which includes amended terms for the District, and the Addendum and have no objection to the form of same. Following discussion, it was moved by Director Marcum, seconded by Director Nicoletti, and unanimously carried that the following actions be taken: (i) Inframark be authorized to terminate the existing Service Agreement with T-Tech Inc. and Card Services Agreement and related Addendum with GPD on behalf of District; (ii) the Merchant Services Processing Agreement and related Attestation and Amendment of Agreement and ECP Addendum Terms with Paymentech be approved; (iii) the Addendum with Inframark be approved; (iv) SPH be authorized to acknowledge the TEC Form 1295 related to the Addendum; and (v) the President, and the Secretary, be authorized to execute the required program documentation on behalf of the District. A copy of the Addendum is attached hereto as **Exhibit H**.

REPORT REGARDING DISTRICTS COUNCIL

Director Prudhomme had no update for the Board regarding Katy Area Districts Council, a partner of the Katy Area Economic Development Council at time.

DISTRICT SECURITY

Ms. Mundy presented to and reviewed with the Board the Deputy Beat Activity Report from the Harris County Sheriff's Office ("HCSO") for the month of July 2025, a copy of which report is attached hereto as **Exhibit I**. It was noted that no Board action was taken.

APPROVAL OF THE INTERLOCAL AGREEMENT FOR LAW ENFORCEMENT SERVICES BETWEEN HARRIS COUNTY AND THE DISTRICT

Mr. Barker presented to and reviewed with the Board the Interlocal Agreement for Law Enforcement Services between Harris County and the District (the "Agreement"), a copy of the Agreement is attached hereto as **Exhibit J**. Following discussion, it was moved by Director Mundy, seconded by Director Prudhomme, and unanimously carried that the Agreement be approved, and the President and the Secretary be authorized to execute the Agreement on behalf of the District.

COMMUNICATIONS REPORT

Ms. Russell presented to and reviewed with the Board the Communications Monthly Report, a copy of which is attached hereto as **Exhibit K**. No Board action was required at this time.

DISCUSSION REGARDING NATIONAL NIGHT OUT TO BE HELD WITHIN THE DISTRICT

The Board discussed plans for the community National Night Out ("NNO"). Director Mundy confirmed that everything was going smoothly and on schedule for the NNO.

ATTORNEY'S REPORT

The Board next considered the Attorney's Report. In connection therewith, Mr. Barker advised the Board that he had nothing further to discuss with the Board of a legal nature which was not covered under specific agenda items.

Mr. Barker announced that he will be leaving SPH at the end of the month and that Cole Trolinger will be the legal representative for the District going forward.

OTHER MATTERS

The Board next considered matters for possible placement on future agendas. No specific items were requested at this time.

ADJOURNMENT

There being no further business to come before the Board, upon motion made by Director Prudhomme, seconded by Director Marcum and unanimously carried, the meeting was adjourned.



Secretary
Board of Directors

LIST OF EXHIBITS

Exhibit A	Bookkeeper's Report
Exhibit B	Tax Assessor-Collector's Report
Exhibit C	Delinquent Tax Report; Account List moved to Uncollectible Roll
Exhibit D	Landscape Management Report
Exhibit E	Engineer's Report
Exhibit F	Storm Water Management Report
Exhibit G	Operations Report
Exhibit H	Addendum to Professional Services Agreement (Inframark)
Exhibit I	Deputy Beat Activity Report from HCSO
Exhibit J	Interlocal Agreement for Law Enforcement Services between Harris County and the District
Exhibit K	Communication Report