

RICEWOOD MUNICIPAL UTILITY DISTRICT
Minutes of Meeting of Board of Directors
January 20, 2026

The Board of Directors (the "Board") of Ricewood Municipal Utility District (the "District") met in regular session, open to the public on January 20, 2026, at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, in accordance with the duly posted notice of meeting thereof, and the roll was called of the duly constituted members of said Board of Directors, as follows:

Stephen Marcum, President
Elaine Mundy, Vice President
Carrie Prudhomme, Secretary
Shelli Flores, Assistant Secretary
Nick Nicoletti, Assistant Secretary

all of whom were present, thus constituting a quorum.

Also attending the meeting were: Dulce Molina of Municipal Accounts & Consulting, L.P. ("MAC"); Mirna Bonilla-Odums of Inframark, LLC ("Inframark"); Ryan Vogler of Vogler & Spencer Engineering ("VSE"); Lucian Landreville of Equi-Tax, Inc. ("Equi-Tax"); Jenna Craig of Touchstone District Services, LLC ("Touchstone"); Phil Halbert and Luis Cebrian of Storm Water Solutions, LLC ("SWS"); John Deboben of Windstone Development, Ltd.; Mark Eyring of Mark C. Eyring, CPA, PLLC ("Eyring"); Ryan Fortner of Revenue Management Services ("RMS"); Kayode Oluwayjomi Fge and Adroha Lumilehim of RCCG Pentecostal Life Assembly Church (the "Church"); and Cole Trolinger and Katherine Edwards of Schwartz, Page & Harding, L.L.P. ("SPH").

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

PUBLIC COMMENTS

The Board next considered comments from the public. Mr. Lumilehim introduced himself and Mr. Oluwayjomi who are representing the Church. He requested that the Board consider billing adjustment for a high water bill due to a water leak. Ms. Bonilla-Odom explained the circumstances and the timeline relative to said leak and the repair of same. After discussion, Director Marcum moved to authorize Inframark to bill said customer based on their historical average monthly water usage for the months in question and to waive penalty and interest, totaling \$409.35. Director Mundy seconded said motion, which unanimously carried.

Mr. Lumilehim and Mr. Oluwayjomi exited the meeting at this time.

MINUTES

The Board next considered approval of the minutes of its meeting held on December 16, 2025. After discussion, Director Mundy moved that such minutes be approved, as presented. Director Flores seconded said motion, which carried unanimously.

AUDIT REPORT FOR FISCAL YEAR ENDED SEPTEMBER 30, 2025

Mr. Eyring next reviewed with the Board a draft of the District's audit report prepared for the fiscal year ended September 30, 2025, a copy of which audit report is attached hereto as **Exhibit A**. In connection therewith, he also presented the Board with a Management Letter prepared by Eyring, concerning the Board's internal controls over financial reporting (the "Management Letter"), which is being submitted in connection with the requirements of Statement on Auditing Standards No. 115. After discussion concerning the draft Audit Report, it was moved by Director Mundy, seconded by Director Prudhomme and unanimously carried, that the Audit Report for the fiscal year ending September 30, 2025, be approved, subject to SPH's final review and approval of same, that the President be authorized to execute the Annual Filing Affidavit on behalf of the Board and the District and the Representation Letter, attached hereto as **Exhibit A**, and that such Audit Report and Annual Filing Affidavit be filed with the appropriate governmental authorities, including the Texas Commission on Environmental Quality.

Mr. Eyring exited the meeting at this time.

BOOKKEEPER'S REPORT

Ms. Molina next presented and reviewed with the Board the Bookkeeper's Report, dated January 20, 2026, a copy of which is attached hereto as **Exhibit B**. After discussion, it was moved by Director Flores that the Bookkeeper's Report be approved, and that the disbursements identified therein be approved for payment. Director Nicoletti seconded the motion, which carried unanimously.

TAX ASSESSOR-COLLECTOR'S REPORT

Mr. Landreville presented to and reviewed with the Board the Tax Assessor-Collector's Report for the month of December 2025, a copy of which is attached hereto as **Exhibit C**. After discussion on the matter, Director Prudhomme moved that the Board approve the Tax Assessor-Collector's Report and authorize payment of the disbursements identified therein from the District's tax account. Director Flores seconded said motion, which carried unanimously.

SALES AND USE TAX ADMINISTRATION REPORT BY SALES REVENUE INC

Mr. Fortner next presented to and reviewed with the Board the January 2026 Sales and Use Tax Report, prepared by Revenue Management Services, a copy of said report is attached hereto as **Exhibit D**, in connection with collection of sales tax revenue funds received by the District pursuant to the Strategic Partnership Agreement with the City of Houston. No action was required by the Board regarding same.

DELINQUENT TAX REPORT

Mr. Trolinger next reviewed with the Board a Delinquent Tax Report from the District's delinquent tax collection attorney, Ted A. Cox, P.C. ("Cox"), dated January 16, 2026, a copy of which is attached hereto as **Exhibit E**. The Board concurred that no action was required at this time.

RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

The Board considered the adoption of a Resolution Authorizing an Additional Penalty on Delinquent Personal Property Taxes, attached hereto as Exhibit F. Mr. Trolinger advised the Board that it is authorized pursuant to Section 33.11 of the Texas Tax Code, as amended, to impose, under certain conditions, an additional penalty not to exceed twenty percent (20%) of the total taxes, penalty and interest due to the District on personal property accounts that become delinquent after February 1st of a year and that remain delinquent sixty (60) days after said date, as more fully described in said Resolution. After discussion, it was moved by Director Mundy, seconded by Director Marcum and unanimously carried, that the Resolution Authorizing an Additional Penalty on Delinquent Personal Property Taxes be adopted by the Board, and that Ted A. Cox, P.C. be authorized to proceed with the collection of the District's 2026 delinquent personal property accounts following proper notice as provided in said Resolution, including the filing of lawsuits, as necessary.

RESOLUTION AUTHORIZING ADDITIONAL PENALTY ON DELINQUENT PERSONAL PROPERTY TAXES

Mr. Trolinger advised the Board it is authorized pursuant to Section 33.11 of the Texas Tax Code to impose, under certain conditions, an additional penalty not to exceed twenty percent (20%) of the total taxes, penalty and interest due the District on personal property that become delinquent after February 1 of a year and that remain delinquent sixty (60) days after said date, to defray the costs of collection of said delinquent taxes. The Board then considered the adoption of a resolution authorizing such additional penalty. After discussion, it was moved by Director Flores, seconded by Director Marcum, and unanimously carried, that the Resolution Authorizing an Additional Penalty on Delinquent Personal Property Taxes, attached hereto as **Exhibit G**, be adopted.

SPECIAL PURPOSE DISTRICT PUBLIC INFORMATION DATABASE

Mr. Trolinger next informed the Board that, pursuant to provisions of Chapter 403, Texas Government Code, and Chapter 203, Texas Local Government Code, the District is required to annually submit information to the Texas Comptroller of Public Accounts (the "Comptroller") for inclusion in the Special Purpose District Public Information Database, no later than April 1 of each year. Mr. Trolinger recommended that Eyring, the District's auditor, be authorized to prepare and submit the required information. Following discussion, Director Mundy moved, Director Flores seconded, and it was unanimously carried that Eyring be authorized and directed to prepare the required information to the Comptroller for inclusion in the Special Purpose District Public Information Database no later than April 1, 2026.

LANDSCAPE MANAGEMENT REPORT

The Board deferred consideration of the District's Landscape Management Report after noting that no representative from Murr Incorporated was in attendance.

ENGINEER'S REPORT

Mr. Vogler next presented to and reviewed with the Board an Engineer's Report dated January 20, 2026, regarding the status of pending construction projects, a copy of which is attached hereto as **Exhibit H**. After discussion, it was moved by Director Prudhomme, seconded by Director Flores and unanimously carried that the Engineering Report and all action items, including any design or advertisement of projects, award of contracts, pay estimates or change orders as listed therein, be approved, including: (i) Pay Application No. 1 and Final in the amount of \$222,728.50 and Change Order No. 1 in the amount of \$17,051.00 in connection with the Westfield Sections 4, 6 and 7 Sanitary Sewer Rehabilitation, (ii) authorize SPH to prepare a Demand Letter to AT&T in the amount of \$17,051.00 for boring a hole through the District's existing storm sewer line, and (iii) approval of utility commitment to Trinity Housing Development for the 75-unit development at 3754 N. Fry Road.

RATIFY PRIOR ACTION REGARDING THE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENT WITH VSE

The Board next considered ratifying its prior action relative to the approval of the execution of the Amendment to Professional Services Agreement (the "Amendment") between the District and VSE. After discussion, it was moved by Director Prudhomme, seconded by Director Flores and unanimously carried, that such prior action be ratified and authorized in all respects.

STATUS OF DEVELOPMENT OF THE APPROXIMATELY 4.5-ACRE TRACT OF LAND LOCATED WITHIN THE DISTRICT

Mr. Deboen updated the Board regarding the proposed development of a 4.5-acre tract located within the District. Mr. Trolinger noted that the utility commitment has been revised and executed by the appropriate party.

STORM WATER MANAGEMENT PROGRAM REPORT

Mr. Halbert introduced Mr. Cebrian to the Board and advised that he will be the new representative for the District. Mr. Halbert then presented to and reviewed with the Board the Storm Water Management Program Report prepared by Storm Water Solutions, LP dated January 20, 2026, a copy of which is attached hereto as **Exhibit I**. The Board concurred that no action was required at this time.

DISCUSSION OF OPERATIONS ADVISORY COMMITTEE MEETING FOR THE JOINT WASTEWATER TREATMENT PLANT ("WWTP")

Director Marcum had nothing further to report regarding the Operations Advisory

Committee meeting for the WWTP that was not covered under the engineering report. He advised the next Operations Advisory Committee meeting will be in February 2026.

OPERATIONS REPORT

Ms. Bonilla-Odums next presented to and reviewed with the Board the Operations Report dated January 20, 2026, a copy of which is attached hereto as **Exhibit J**. In connection therewith, Ms. Bonilla-Odums inquired if the Board would like to extend an installment plan up to six months for the remaining amount owed by the Church, if requested. After discussion, Director Mundy moved to authorize Inframark to extend an installment plan up to six months to the Church, if requested. Director Prudhomme seconded said motion, which unanimously carried.

Mr. Halbert and Mr. Cebrian entered the meeting at this time.

Ms. Bonilla-Odums next presented to and reviewed with the Board e-mail correspondence from District resident requesting a water bill adjustment and reimbursement for the cost of a plumber to repair a leak. She advised that the leak was on the resident's side of the water line. After discussion on the matter, Director Mundy moved that the Board deny said request and that Inframark be authorized to prepare and forward correspondence advising of the Board's decision. Director Prudhomme seconded said motion, which carried unanimously.

The Board next discussed builder damages that incurred in 2022 by several vendors that Mr. Eyring had mentioned in connection with the audit report. Mr. Trolinger noted that SPH sent demand letters to the vendors for such damages, but no settlement was ever made for damages. After discussion, Director Mundy moved that the Board write off such builder damages from 2022. Director Prudhomme seconded said motion, which unanimously carried. **[Cole, help]**

REPORT REGARDING DISTRICTS COUNCIL

Director Prudhomme updated the Board regarding upcoming meeting dates for the Katy Area Districts Council, a partner of the Katy Area Economic Development Council.

DISTRICT SECURITY

Ms. Mundy presented to and reviewed with the Board the Deputy Beat Activity Report from the Harris County Sheriff's Office ("HCSO") for the month of December 2025, a copy of which report is attached hereto as **Exhibit K**. No Board action was required at this time.

COMMUNICATIONS REPORT

Ms. Craig then presented to and reviewed with the Board the Communications Monthly Report, a copy of which is attached hereto as **Exhibit L**. No Board action was required at this time.

RENEWAL OF DISTRICT INSURANCE COVERAGES

The Board next considered authorizing solicitation of proposals for renewal of the District's insurance coverages. Mr. Trolinger advised the Board that the District's current coverage is with

Arthur J. Gallagher & Co. and will expire on March 31, 2026. After discussion, Director Mundy moved that SPH be authorized to solicit a one-year term renewal proposal from Arthur J. Gallagher & Co. for consideration at the next Board meeting. Director Prudhomme seconded the motion, which unanimously carried.

DISCUSS WEST HARRIS COUNTY REGIONAL WATER AUTHORITY CORRESPONDENCE REGARDING 2026 APPOINTMENT PROCESS FOR AUTHORITY DIRECTORS

Mr. Trolinger next presented to and reviewed with the Board correspondence from the West Harris County Regional Water Authority (the "Authority") regarding Notice of 2026 Appointment Process for Authority Directors, a copy of which is attached hereto as **Exhibit M**. He advised that the District will be required to report its water usage to the Authority by March 1, 2026, via the form attached to the correspondence. Mr. Trolinger noted that said form was sent to Ms. Bonilla-Odums for completion. It was noted that no Board action was required regarding this matter at this time.

APPROVAL OF AMENDMENT OF THE DISTRICT'S RATE ORDER

The Board next deferred consideration of an amendment to the District's Rate Order at this time.

ATTORNEY'S REPORT

The Board next considered the Attorney's Report. In connection therewith, Mr. Trolinger presented and reviewed with the Board a Customer Service Report from GFL this month relative to trash and recycling collection services, a copy of which is attached hereto as **Exhibit N**. It was noted no Board action was required.

MATTERS RELATED TO MAY 2, 2026 DIRECTORS ELECTION

Mr. Trolinger reported on issues related to the District's Directors Election (the "Election") to be held on May 2, 2026. In connection therewith, Mr. Trolinger presented to and discussed with the Board a memorandum prepared by SPH, a copy of which is attached hereto as **Exhibit O**. Mr. Trolinger advised that Harris County will not offer joint election services to political subdivisions for the May 2, 2026 election, and therefore, the District will have to hold an independent election. He further discussed the challenges of administrating an independent election.

ACCESSIBLE VOTING SYSTEM

Mr. Trolinger noted that Section 49.111, Texas Water Code, provides an exemption from the requirement to provide certain electronic voting systems at the Election if the District's previous directors election was canceled as uncontested or if fewer than 250 voters voted in the District's previous directors election. Mr. Trolinger reported that the District is exempt from said requirement because fewer than 250 voters voted in the District's previous directors election. Following discussion, it was moved by Director Prudhomme, seconded by Director Mundy and unanimously

carried that SPH be authorized to provide notice of the District's intent not to provide electronic voting systems for said Election by publication in a newspaper of general circulation in an area that includes the District.

SUPPLEMENTAL AGENDA

The Board considered calling the Election in accordance with the requirements of the Texas Water Code. In connection therewith, Mr. Trolinger presented the Order Calling Directors Election (the "Order") attached hereto as **Exhibit P** calling the Election to be held on May 2, 2026. It was noted that the terms of office of Directors Marcum, Nicoletti and Prudhomme expire in May of this year. In reviewing the Order with the Board, Mr. Trolinger advised that the Texas Water Code and the Texas Election Code authorize the Board to designate an agent to perform certain duties in connection with the Election, and that the Order named Katherine Edwards as such agent (the "Election Agent"). Mr. Trolinger further advised the Board that notice of the Election must be given in accordance with the requirements of the Texas Election Code. Mr. Trolinger advised the Board that notice of the Election could be given by one or more of the following methods: (i) publishing the notice in a newspaper published in the territory of the District or of general circulation in the District at least ten (10) days before the election, but not more than thirty (30) days before the election; (ii) posting the notice at a public place in each election precinct that overlaps the District at least twenty-one (21) days before the election; or (iii) mailing the notice to each registered voter in the District at least ten (10) days before the election. He further advised that, in addition to the above, notice must be posted on the District's website at least twenty-one (21) days before the election. Following discussion of the options, the Board concurred that notice of the Election be given by posting same at a public place in each election precinct that overlaps the District. After discussion on the matter, Director Prudhomme moved that said Order be passed and adopted, that the President and Secretary be authorized to execute the Order, and that the Election Agent be authorized and directed to make necessary arrangements for the Election in accordance with the Order. Director Mundy seconded said motion, which unanimously carried. Mr. Trolinger advised the Board that if each candidate whose name is to appear on the ballot is unopposed as of 5:00 p.m. on February 20, 2026, the Board may thereafter cancel the Election in accordance with the Texas Election Code.

The Board next considered the establishment of fees to be paid to officials for the Election. Mr. Trolinger advised the Board that in accordance with the Texas Election Code, the rate of pay for judges and clerks shall be determined by the Board, but shall not be less than the federal minimum wage rate. After discussion on the matter, Director Prudhomme moved that the judges and clerks for the Election, including early voting clerks, be paid \$25.00 per hour. Director Mundy seconded said motion, which unanimously carried.

OTHER MATTERS

The Board next considered matters for possible placement on future agendas. No specific items were requested at this time.

ADJOURNMENT

There being no further business to come before the Board, upon motion made by Director Flores, seconded by Director Mundy and unanimously carried, the meeting was adjourned.

Carrie C. Puchner
Secretary
Board of Directors



LIST OF EXHIBITS

Exhibit A	Audit Report for fiscal year ended September 30, 2025
Exhibit B	Bookkeeper's Report
Exhibit C	Tax Assessor-Collector's Report
Exhibit D	Sales and Use Tax Report (January 2026), prepared by Revenue Management Services
Exhibit E	Delinquent Tax Report
Exhibit F	Resolution Concerning Exemptions From Taxation
Exhibit G	Resolution Authorizing Additional Penalty on Delinquent Personal Property Taxes
Exhibit H	Engineer's Report
Exhibit I	Storm Water Management Report
Exhibit J	Operations Report
Exhibit K	Deputy Beat Activity Report from HCSO
Exhibit L	Communication Report
Exhibit M	Correspondence from the West Harris County Regional Water Authority regarding Notice of 2026 Appointment Process for Authority Directors
Exhibit N	GFL Customer Service Report
Exhibit O	Memorandum prepared by SPH regarding independent election process
Exhibit P	Order Calling Directors Election (May 2, 2026)